

BOARD OF DIRECTORS

KLICKITAT COUNTY EMERGENCY MEDICAL SERVICES DISTRICT NO. 1

February 25, 2021 – 3:00 p.m.

REGULAR MEETING MINUTES

A regular meeting of the Klickitat County Emergency Medical Services District No. 1 (KCEMSD1) Board of Directors was held on Thursday, February 25, 2021 at 3:00 pm via virtual attendance on the Zoom Meeting app. Charles Virts was the presiding officer. A quorum was present including: Director Tony Gilmer, Director Robb Kimmes, Director Norma Furlong and Director Leslie Hiebert. All Directors noted they were able to hear and be heard over Zoom conferencing.

Also, present: Erika Cooper, EMS Dist. 1 Finance Administrator; Nate Herbeck and Suzanne Gilmer, KCEMSD1 and Director candidate Heiko Stopsack. Chief William Harryman was absent.

CALL TO ORDER

Director Virts called the meeting to order at 3:05 pm.

OPEN BOARD POSITION (Leslie Hiebert appointment)

Director Kimmes motioned Leslie Hiebert be officially appointed to the Board of Directors, Director Gilmer seconded. The motion carried unanimously.

APPROVAL OF AGENDA & CONFLICT OF INTEREST DISCLOSURE

Director Gilmer made a motion to approve the Agenda. The motion was seconded by Director Hiebert. The motion carried unanimously.

Director Virts continued by requesting disclosure from the Directors of any conflict of interest with items on the agenda. All Directors present noted that they had no conflict of interest.

BUSINESS FROM AUDIENCE

None noted.

CORRESPONDENCE

None noted.

CONSENT AGENDA ITEMS

Director Gilmer moved to approve the Regular Meeting Minutes from January 28, 2021 for this month. Also, to approve; January Accounts Payable in the amount of \$45,277.34, Electronic Transfers in the amount of \$94,190.13 Bad Debt in the amount of \$2,084.52 and Charity Care in the amount of \$0. The motion was seconded by Director Furlong. The motion carried unanimously.

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CONTINUING BUSINESS

- **KCIFA Report** – KCIFA has not held a meeting since February 2020 due to the priority needs of addressing Covid-19 issues. No update currently.
- **Union Local Report** – Nothing to report.
- **Strategic Planning Update** – Table until next meeting.
- **Open Board Position (Heiko Stopsack appointment)** – Director Furlong did not receive Heiko's letter of introduction so Heiko gave her a verbal one introduction. Director Furlong made a motion to nominate Heiko Stopsack for the open Board position, Director Gilmer seconded. The motion carried unanimously. The next steps would entail receiving an approval letter from the County Commissioners and a signed notarized Oath of Office from Heiko.
- **Memorandum of Understanding request from Union** – Table until next meeting.
- **Extra Staffing Compensation** – Table until next meeting.

NEW BUSINESS

- **Policy/Form Review** – Send to legal once all revisions have been made. Board will review after legal has had adequate time to review.

ADMINISTRATIVE REPORTS

Chief of EMS Operations Report

COVID-19 – Several employees have received their second dose of the vaccine. Heiko asked how many of the staff have been vaccinated, Nate estimated that about 50% of employees had been vaccinated but does not know for sure. KCEMS District #1 is assisting Dr. Smith with implementing a program whereby EMS personnel may administer vaccinations. Director Hiebert stated this was a great idea. Director Furlong believes people that are not electing to receive the vaccination are misinformed.

WEMSIS Server – WEMSIS has been installed in the White Salmon station. Radcomp will come to finish setting up with Image Trends assistance. It should make billing significantly easier; it will have times listed, etc., and will connect dispatch system to our system. It will be a work in progress and is expected to be in place within two weeks.

Vehicle Report

The vehicle report was provided.

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Data/Run Report

The data/run report was provided.

Financial Report

Erika reviewed the January 2021 financials.

Bond Committee

Director Gilmer is still exploring options. Director Hiebert has experience using the LOCAL program and bought an ambulance that way so she will be able to aid.

COMMITTEE REPORTS

Grant Committee (Gilmer)

Nothing to report currently.

Good of the Order

None noted.

Executive Session

None noted.

Future Meeting Dates

The next regular meeting will be March 25, 2021 at 3:00 pm Via Zoom conference call.

ADJOURNMENT

There being no further business to come before the Board of Directors, Director Furlong moved that the meeting be adjourned at 3:59 pm. Director Gilmer seconded the motion. The motion carried unanimously.

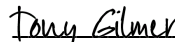
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Chair of the Board of Directors

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Director of the Board of Directors