

BOARD OF DIRECTORS

Klickitat County Emergency Medical Services District No. 1

April 22, 2021 – 3:00 p.m.

REGULAR MEETING MINUTES

A regular meeting of the Klickitat County Emergency Medical Services District No. 1 (KCEMSD1) Board of Directors was held on Thursday, April 22, 2021 at 3:00 pm via virtual attendance on the Zoom Meeting app. Tony Gilmer was the presiding officer. A quorum was present including: Director Leslie Hiebert and Director Heiko Stopsack. Directors Chuck Virts and Norma Furlong were absent. All Directors noted they were able to hear and be heard over Zoom conferencing.

Also, present: Chief William Harryman, Erika Cooper, KCEMSD Finance Administrator; Nate Herbeck and Suzanne Gilmer, KCEMSD, Jeff King, Klickitat County Emergency Management and Bill Hunsaker Chief of White Salmon City Fire.

CALL TO ORDER

Director Gilmer called the meeting to order at 3:03 pm.

APPROVAL OF AGENDA & CONFLICT OF INTEREST DISCLOSURE

Director Heibert made a motion to approve the Agenda as written. The motion was seconded by Director Stopsack. The motion carried unanimously.

Director Gilmer continued by requesting disclosure from the Directors of any conflict of interest with items on the agenda. All Directors present noted that they had no conflict of interest.

BUSINESS FROM AUDIENCE

None noted.

CORRESPONDENCE

None noted.

CONSENT AGENDA ITEMS

Director Heibert moved to approve the Regular Meeting Minutes from March 25, 2021 for this month. Also, to approve; March Accounts Payable in the amount of \$80,161.96, Electronic Transfers in the amount of \$135,996.34 Bad Debt in the amount of \$17,189.83 and Charity Care in the amount of \$0. The motion was seconded by Director Stopsack. The motion carried unanimously.

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CONTINUING BUSINESS

- **KCIFA Report** – Bill stated that KCIFA has not met in a year due to COVID, but they plan to meet again starting next month or so. He has not heard anything from anyone to be shared at this meeting.
- **Union Local Report** – Nate stated the Union would like to start negotiations soon. They would like to know when we could meet with them, what the ground rules are and who the key players will be. Nate brought up Director Stopsack's question of comparables, he has two but is waiting for more information than he can send it to Director Stopsack. The negotiation committee will consist of Director Stopsack, Chief Harryman, and Erika Cooper. Chief Harryman will initiate the process and be the lead.
- **Strategic Planning Update** – See Chief's report below.

NEW BUSINESS

- **HR Committee** – Director Virts is remaining on the committee and Director Hiebert has volunteered to be a member. There is no business at this time.
- **Charity Care** – We received the policy at the end of last month's board meeting from Director Heibert. Director Gilmer would like to update the policy since it is outdated. It needs to include Systems Design as our billing company.
- **Open board position (Furlong)** – JJ McCray planned on attending the meeting to see if it was something she was interested in participating in full time.

ADMINISTRATIVE REPORTS

Chief of EMS Operations Report Chief Harryman stated MCMC is interested in a partnership possibility to fund another vehicle to field transfers, yielding 6 transfers a month. Director Harryman said he is interested in it as it gives the possibility for another shift and we could possibly take other transfers from other hospitals. If we had Oregon licensure, we may have some spillover from Hood River and take some calls from AMR. Chief Harryman is interested in finding out how much they are willing to financially assist us. These are calls that the Fire Department is not able to do because multiple calls come in and they need to be responded to within 30 minutes. The Fire Department is also going through some staffing issues as well. Director Hiebert questioned if we can do the transfers in Oregon as mutual aid on an emergent basis. Chief Harryman will investigate Director Hiebert's question. Director Gilmer stated Chief

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Harryman is confident in moving forward to build partnership. He does not want it to threaten or take away anything from Klickitat County.

Director Gilmer said he noticed on Chief Harryman's report that the Bylaws were due to be updated in March and that is a Board responsibility. Director Gilmer asked if any of the directors were willing to work with Chief Harryman on the bylaws. Director Hiebert offered to assist Chief Harryman and they will set up a meeting to review.

New rig should be running in a few days. It needs radios but ones Chief Harryman tried to get are on backorder. Old Medic 5 will be surplus. It has been stripped of all equipment. If no one wants it, we can put it out to the public to bid on it.

COVID – Chief Harryman stated COVID is not gone, COVID cases are rising. We had a patient yesterday. Continue to wear PPE to protect yourselves.

Jeff King said Wasco County has been elevated to high risk and Hood River County has been moved to medium risk. He stated he would not be surprised if Yakima County moved back to Phase 2. Director Gilmer told Jeff his attendance was important and thanked him for attending.

Vehicle Report

The vehicle report was provided.

Data/Run Report

The data/run report was provided. The runs are still trending down. Hospitals are having a hard time getting patients out. Portland is not accepting transfer patients. Director Hiebert stated hospitalizations are up, but patients are unable to get beds. Hospitals are busier COVID is taking up some of those beds. Director Gilmer asked Director Hiebert if we would expand locality. She stated they had transferred a patient to Tacoma but it was to a hand surgeon. MCMC had to send a patient to Montana. The Governor may delay elective surgeries again to open hospital beds.

Financial Report

Erika reviewed the March 2021 financials. Erika stated payroll was lower this month even with the payroll accrual due to low staffing. Director Stopsack asked if we ever see more money on timber excise tax. Erika stated we do occasionally, she said that March we did not see any, but we should in April since it is a big tax month. Director Gilmer stated it is irregular and varies.

COMMITTEE REPORTS

Grant Committee (Gilmer)

Nothing to report currently.

Bond Committee (Gilmer)

Director Gilmer gave a synopsis to the Ex-Officio officers. Stated we look forward to having a better situation in case we find the opportunity to find better stations. Greg Gallagher told him about the LOCAL program that enables us to use those funds instead of a bond. Director Gilmer

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stated if anyone is interested in participating, please contact Director Virts or himself. Director Heibert stated Senator Murrays office is reaching out to see if public entities have projects for the appropriations money on the Rescue America Act. There is infrastructure money that is available, and she believes that headquarters, offices, and bays would be a qualifier. Director Heibert said if we are interested, we need to respond by May 14th. She will send the information to Chief Harryman.

Good of the Order

None noted.

Executive Session

None noted.

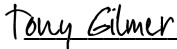
Future Meeting Dates

The next regular meeting will be May 27, 2021 at 3:00 pm Via Zoom conference call.

ADJOURNMENT

There being no further business to come before the Board of Directors, Director Hiebert moved that the meeting be adjourned at 3:37 pm. Director Stopsack seconded the motion. The motion carried unanimously.

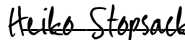
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Director of the Board of Directors