

BOARD OF DIRECTORS

Klickitat County Emergency Medical Services District No. 1

May 27, 2021 – 3:00 p.m.

REGULAR MEETING MINUTES

A regular meeting of the Klickitat County Emergency Medical Services District No. 1 (KCEMSD1) Board of Directors was held on Thursday, May 27, 2021, at 3:00 pm via virtual attendance on the Zoom Meeting app. Chuck Virts was the presiding officer. A quorum was present including Director Norma Furlong, Director Tony Gilmer, Director Leslie Hiebert, Director Heiko Stopsack and potential Director JJ McCray. All Directors noted they were able to hear and be heard over Zoom conferencing.

Also present: William Harryman, EMS Chief; Erika Cooper, Finance Administrator; Chief Bill Hunsaker, KCIFA & EMS Ex-Officio, Nate Herbeck, Suzanne Gilmer, and Katharina Larson, EMS Services.

CALL TO ORDER

Director Virts called the meeting to order at 3:02 pm.

APPROVAL OF AGENDA & CONFLICT OF INTEREST DISCLOSURE

Director Stopsack made a motion to approve the agenda as written. The motion was seconded by Director Furlong. The motion carried unanimously.

Director Virts continued by requesting disclosure from the Directors of any conflict of interest with items on the agenda. All Directors present noted that they had no conflict of interest.

BUSINESS FROM AUDIENCE

None noted.

CORRESPONDENCE

None noted.

CONSENT AGENDA ITEMS

Director Gilmer moved to approve the Regular Meeting Minutes from April 22, 2021, for this month. Also, to approve; April Accounts Payable in the amount of \$148,424.61, Electronic Transfers in the amount of \$94,959.98, Bad Debt in the amount of \$<747.03>, and Charity Care in the amount of \$0. The motion was seconded by Director Stopsack. The motion carried unanimously.

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CONTINUING BUSINESS

- **KCIFA Report** – Bill stated KCIFA’s next meeting is at 6pm on 6/23/21 at the White Salmon station, everyone is invited.
- **Union Local Report** – First negotiation meeting will be held June 10th. Nate, Will, Heiko, Suzie, and Kat are on the committee. Things are progressing.
- **Strategic Planning Update** – No update currently.

NEW BUSINESS

- **Charity Care** – It was discussed to update the wording from 270 days to 6 months. Policy to be tabled until the next meeting so members have adequate time to review, will vote at next meeting.
- **Peer Support Team** – Dave West proposed that the district come up with a uniform way of handling critical stress debriefings. Currently there is no policy on how soon after the incident they do debriefings. Suzie stated that Life Flight debriefs immediately after the incident. Director Hiebert wondered if it was a benefit covered under our malpractice insurance with Enduris. Nate stated when the incident happened, they were not able to debrief with Fire department because they had to go on another call. People do not know every time they are impacted. Director Stopsack recommended employees take lead stated our insurance company does not know what our employees in the field deal with. Encouraged union to get involved and see what options are available. It was reported that Maria and Karen both have contacts in that area.

Open board position (Furlong) – JJ McCray stated her family approves. Director Virts stated he would call her after the meeting since emails did not go through. JJ stated she is willing to help in any way she can, said she does not have medical experience but has enough experience by doing ride alongs with Rural 7.

ADMINISTRATIVE REPORTS

Chief of EMS Operations Report

Chief Harryman stated we are still participating in the vaccine clinic. We are working with the hospital to get reimbursement for the clinic \$2200. The new ambulance is almost done, it is awaiting radios and paperwork has been submitted to DOH. Paul is setting up the shelves. A new paramedic started and will be in full rotation by mid-June. Riley has resigned it is planned to replace him with a medic. WEMIS needs a new hub and firewall setup in Goldendale,

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Radcomp does most of the setup. Zoll vents were purchased without PM contracts, Chief Harryman setup three-year PM contracts for all vents.

Vehicle Report

The vehicle report was provided.

Data/Run Report

Financial Report

Erika reviewed the April 2021 financials.

COMMITTEE REPORTS

Grant Committee (Gilmer)

Director Gilmer stated he applied for the funds through the Rescue America Act through Senator Murray's office thanks to Director Hiebert. He stated he is focused on the east and west end, cost of land and new station to code.

Bond Committee (Gilmer)

Director Gilmer stated he is tabling the Bond idea. He will apply for the LOCAL program in the fall. He asked if anyone has information on any additional grants to please contact him.

Good of the Order

There is a new planned development in Wishram. There will be a meeting on 6/4/21 at 6pm, Chief Harryman and Director Virts will be attending. We received great information from Director Stopsack. We need to provide services to them even though they do not pay taxes. Director Virts stated they used to have board binder and would like to recreate it. New board member packet should include why and where it was formed, RCW's, basic board information, County Commissioners contact information, board member contact information leases, contracts, etc.

Director Furlong stated she might not be able to make the next meeting, asked if she should attend. It was suggested we move forward with JJ's approval so Director Furlong does not have to attend. Director Hiebert stated she will be on vacation and will not attend the next meeting.

Executive Session

None noted.

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Future Meeting Dates

The next regular meeting will be June 24, 2021, at 3:00 pm Via Zoom conference call.

ADJOURNMENT

There being no further business to come before the Board of Directors, Director Stopsack moved that the meeting be adjourned at 3:42 pm. Director Furlong seconded the motion. The motion carried unanimously.

DocuSigned by:

Charles Virts

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Chair of the Board of Directors

DocuSigned by:

Heiko Stopsack

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Secretary of the Board of Directors