

## **BOARD OF DIRECTORS**

### **KLICKITAT COUNTY EMERGENCY MEDICAL SERVICES DISTRICT NO. 1**

June 23, 2022 – 3:00 p.m.

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## **REGULAR MEETING MINUTES**

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A regular meeting of the Klickitat County Emergency Medical Services District No. 1 (KCEMSD1) Board of Directors was held on Thursday, June 23, 2022, at 3:00 pm via virtual attendance on the Zoom Meeting app. Chuck Virts was the presiding officer. A quorum was present including Director Tony Gilmer, Director Leslie Hiebert and Director Heiko Stopsack. Director JJ McCray was absent. All Directors noted they were able to hear and be heard over Zoom conferencing.

Also present: Erika Cooper, Finance Administrator; Suzanne Gilmer, Wally Walsborn, and Trevor Keith, EMS Services. William Harryman was absent.

### **CALL TO ORDER**

Director Virts called the meeting to order at 3:17 pm.

### **APPROVAL OF AGENDA & CONFLICT OF INTEREST DISCLOSURE**

Director Gilmer made a motion to approve the agenda as written. The motion was seconded by Director Stopsack. The motion carried unanimously.

Director Virts continued by requesting disclosure from the Directors of any conflict of interest with items on the agenda. Director Gilmer said he was married to Suzie. He said he does not have a supervisory capacity and has not negotiated or participated in the collective bargaining agreement. He said he has made a motion and seconded a motion but is abstaining from voting where personal gain is possibly involved.

### **BUSINESS FROM AUDIENCE**

None noted.

### **CORRESPONDENCE**

None noted.

### **CONSENT AGENDA ITEMS**

Director Gilmer moved to approve the Regular Meeting Minutes from May 26, 2022, Also, to approve; May Accounts Payable in the amount of \$46,616.43, Electronic Transfers in the amount of \$106,659.31, Bad Debt in the amount of \$-17,093.47, and Charity Care in the amount of \$0. The motion was seconded by Director Hiebert. The motion carried unanimously.

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## **ADMINISTRATIVE REPORTS**

### **Financial Report**

Erika reviewed the financial report. We received \$2,364 in Life Flight income and \$26,686 in timber tax. Our biggest increase has been fuel which is double the budgeted amount. Director Virts asked about getting an increase. Erika said that was what they discussed in the Finance Meeting. She will investigate it. Director Stopsack asked if there were any stations that offered a fuel card with the prices negotiated and locked in. Erika suggested Hattenhauer Distributing since they have 20 stations in the area. Director Gilmer said that Chief Harryman is working on using county reserves as an emergency backup.

### **Chief of EMS Operations Report**

No update currently.

### **Vehicle Report**

The vehicle report was provided.

### **Data/Run Report**

The run report was provided.

## **CONTINUING BUSINESS**

- **KCIFA Report** – No update currently.
- **Union Local Report** – No update currently.

## **NEW BUSINESS**

- **Proposed Updated IFT Policy** – After a lengthy discussion about the proposed IFT policy, Director Stopsack made a motion to approve the policy. Director Gilmer seconded the motion. The motion carried unanimously.
- **Strategic Planning** – No update currently.
- **Goldendale Interlocal Agreement** – No update currently.

## **COMMITTEE REPORTS**

### **Grant Committee (Gilmer)**

No update currently.

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**Bond Committee (Gilmer)**

No update currently.

**Good of the Order**

Director Virts said he’s heard positive feedback about the crews’ delivery of service and the district’s overall ability to meet the needs of the community.

**Executive Session**

None noted.

**Future Meeting Dates**

The next regular meeting will be July 28, 2022, at 3:00 pm at White Salmon Fire Station with Zoom option.

**ADJOURNMENT**

There being no further business to come before the Board of Directors, Director Hiebert moved that the meeting be adjourned at 4:17 pm. Director Stopsack seconded the motion. The motion carried unanimously.

DocuSigned by:

*Charles Virts*

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Chair of the Board of Directors

DocuSigned by:

*Heiko Stopsack*

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Secretary of the Board of Directors