

## **BOARD OF DIRECTORS**

### **KLICKITAT COUNTY EMERGENCY MEDICAL SERVICES DISTRICT NO. 1**

July 22, 2021 – 3:00 p.m.

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## **REGULAR MEETING MINUTES**

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A regular meeting of the Klickitat County Emergency Medical Services District No. 1 (KCEMSD1) Board of Directors was held on Thursday, July 22, 2021, at 3:00 pm via virtual attendance on the Zoom Meeting app. Chuck Virts was the presiding officer. A quorum was present including, Director Tony Gilmer, Director Leslie Hiebert and Director JJ McCray. All Directors noted they were able to hear and be heard over Zoom conferencing. Director Heiko Stopsack was absent.

Also present: William Harryman, EMS Chief; Erika Cooper, Finance Administrator; Chief Bill Hunsaker, KCIFA & EMS Ex-Officio, Nate Herbeck, Maria Roeder-Simms, and Suzanne Gilmer, EMS Services.

### **CALL TO ORDER**

Director Virts called the meeting to order at 3:01 pm.

### **APPROVAL OF AGENDA & CONFLICT OF INTEREST DISCLOSURE**

Director Hiebert made a motion to approve the agenda. The motion was seconded by Director McCray. The motion carried unanimously.

Director Virts continued by requesting disclosure from the Directors of any conflict of interest with items on the agenda. All Directors present noted that they had no conflict of interest.

### **BUSINESS FROM AUDIENCE**

None noted.

### **CORRESPONDENCE**

Erika presented Systems Design GEMT invoice for \$30k that needs board approval. Director Hiebert inquired what it was for. Erika stated it was for the billing process/cost reporting services for the GEMT. Director Hiebert and Erika scheduled a meeting to further discuss the process. Director Gilmer motioned for approval, Director Hiebert seconded the motion, the motion carried unanimously.

### **CONSENT AGENDA ITEMS**

Director Gilmer moved to approve the Regular Meeting Minutes from June 24, 2021, for this month. Also, to approve; June Accounts Payable in the amount of \$85,382.63, Electronic Transfers in the amount of \$125,709.31, Bad Debt in the amount of \$7,263.07, and Charity Care in the amount of \$0. The motion was seconded by Director McCray. The motion carried unanimously.

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## **ADMINISTRATIVE REPORTS**

### **Chief of EMS Operations Report**

COVID-Cases are on the rise in Klickitat County. Chief Harryman has reminded everyone to wear their PPE.

2022 Budget-We are working on new budget, if you have something you'd like to send it to Chief Harryman for consideration.

Staffing-Employee that was out with back injury is now back to work. Chief Harryman made an offer to a Paramedic fill Riley's vacant EMT position. Director Gilmer asked if back injury was reviewed by Safety Committee. Chief Harryman stated he is reviewing everything and stated doctor's notes were received. Chief Harryman said we are in the beginning stages of safety and need to form a committee.

WEMISIS-Waiting for testing. Radcomp and Dispatch need to be scheduled together to test the system.

Negotiations-Things are progressing well. Our next meeting is August 6<sup>th</sup> after that will be in the fall next meeting will be biggest hurdle as we are currently discussing wages.

### **Vehicle Report**

The vehicle report was provided. Fuel costs are higher as we are doing more transfers and going longer distances.

### **Data/Run Report**

The run report was provided. We had more level 0 calls last month due to lots of cancels, lack of addressing caused issues this month. Director Gilmer requested Bill bring it up with KCIFA.

### **Financial Report**

Erika reviewed the June 2021 financials. We received \$10,574 in special event income in June, received \$122,191 in timber tax and \$2,247 in leasehold excise tax. Purchased services consisted of \$6,500 for auditing and \$7,600 for P/M contracts.

## **CONTINUING BUSINESS**

- **KCIFA Report** – KCIFA met this month there were no issues with EMS their next meeting is in Lyle next month.
- **Union Local Report** – Nate stated things are going well, he stated the next meeting will be August 6<sup>th</sup> after that it will be in October due to schedules.
- **Strategic Planning Update** – No update currently.

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**NEW BUSINESS**

- **Surplus old Medic 5** – Chief Harryman wants to release it to the County first then put it out to the public. Going to run through KCIFA. If anyone needs ambulance, contact Chief Harryman. Need approval to surplus old medic 5, Director Gilmer motioned to approve, Director McCray seconded, the motion carried unanimously.

**COMMITTEE REPORTS**

**Grant Committee (Gilmer)**

No update currently.

**Bond Committee/Congressional Application (Gilmer)**

No update currently. Could be next year. (Acquire property/build stations)

**Good of the Order**

No update currently.

**Executive Session**

None noted.

**Future Meeting Dates**

The next regular meeting will be August 26, 2021, at 3:00 pm Via Zoom conference call.

**ADJOURNMENT**

There being no further business to come before the Board of Directors, Director Gilmer moved that the meeting be adjourned at 4:16 pm. Director McCray seconded the motion. The motion carried unanimously.

DocuSigned by:

*Charles Virts*

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Chair of the Board of Directors

DocuSigned by:

*Tony Gilmer*

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Director of the Board of Directors