

## **BOARD OF DIRECTORS**

### **KLICKITAT COUNTY EMERGENCY MEDICAL SERVICES DISTRICT NO. 1**

July 28, 2022 – 3:00 p.m.

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## **REGULAR MEETING MINUTES**

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A regular meeting of the Klickitat County Emergency Medical Services District No. 1 (KCEMSD1) Board of Directors was held on Thursday, July 28, 2022, at 3:00 pm via virtual attendance on the Zoom Meeting app. Chuck Virts was the presiding officer. A quorum was present including Director Tony Gilmer, Director Leslie Hiebert, Director Heiko Stopsack and Director JJ McCray. All Directors noted they were able to hear and be heard over Zoom conferencing.

Also present: William Harryman, Chief of EMS, Erika Cooper, Finance Administrator; Nate Herbeck and Suzanne Gilmer, EMS Services. Jeff King, Klickitat County Director of Emergency Management and EMS Ex-Officio. Dr. Smith, EMS Ex-Officio.

### **CALL TO ORDER**

Director Virts called the meeting to order at 3:14 pm.

### **APPROVAL OF AGENDA & CONFLICT OF INTEREST DISCLOSURE**

Director Gilmer made a motion to approve the agenda as amended to include the updated IFT Policy. The motion was seconded by Director Stopsack. The motion carried unanimously.

Director Virts continued by requesting disclosure from the Directors of any conflict of interest with items on the agenda. Director Gilmer said he was married to Suzie. He said he does not have a supervisory capacity and has not negotiated or participated in the collective bargaining agreement. He said he has made a motion and seconded a motion but is abstaining from voting where personal gain is possibly involved.

### **BUSINESS FROM AUDIENCE**

None noted.

### **CORRESPONDENCE**

Erika presented an invoice from Systems Design for \$30k for billing services for GEMT. Director Stopsack made a motion to approve the invoice. Director McCray seconded the motion. The motion carried unanimously.

### **CONSENT AGENDA ITEMS**

Director Gilmer moved to approve the Regular Meeting Minutes from June 23, 2022, Also, to approve; June Accounts Payable in the amount of \$81,573.41, Electronic Transfers in the amount of \$103,905.89, Bad Debt in the amount of \$133,273.94, and Charity Care in the amount of \$0. The motion was seconded by Director Hiebert. The motion carried unanimously.

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## **ADMINISTRATIVE REPORTS**

### **Financial Report**

Erika reviewed the June financial report. Erika said we received \$257k in ambulance revenue and \$4k other income which included Life Flight transports and for standby services at the Glenwood Rodeo. The District was over budget for purchased services due to the audit.

### **Chief of EMS Operations Report**

On Call Program: Employees are still voluntarily signing up for the program. We had two times where we utilized the resource in Goldendale, so Goldendale and Dallesport remained at their station.

Staffing: Chief Harryman hired a new paramedic, but he doesn't have much experience. He has also hired a part time EMT. A previous employee, Matt Schauer, completed his paramedic training and wants to come back on a part-time basis.

Run Report: July to date, we've had 234 calls with 23 transfers which is 139 more calls than the same time last year, 204 more than in 2020 and 241 more than in 2019.

Training: Chief Harryman attended the ICS 300 training last month and plans to attend the ICS 400 class in October.

2023 Ambulance Purchase: Chief Harryman plans to contact the lender we utilized for the remounts to finance the ambulance, power load system, and cot.

Charity Care expansion/Out of state Medicaid – Chief Harryman said we've been discussing the expansion of Charity Care to include other states. Systems Design requested an updated resolution. We will update the resolution and have it ready for the board to review at the next meeting.

### **Vehicle Report**

The vehicle report was provided.

### **Data/Run Report**

The run report was provided.

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## **CONTINUING BUSINESS**

- **KCIFA Report** – No update currently.
- **Union Local Report** – No update currently.

## **NEW BUSINESS**

- **Proposed Updated IFT Policy** – Dr. Smith expressed his concerns over the new IFT policy from the hospital level. There was discussion on the risks and benefits of the policy. Director Virts thanked Dr. Smith for his comments. He said he was satisfied with the policy and the board would move forward with the implementation of the policy. He also reminded everyone that it is a living document and if adjustments are needed in the future, it will be reviewed.
- **Strategic Planning** – No update currently. The group will send possible dates to one another and get a meeting planned.
- **Fourth Car** – Director Hiebert said there isn't the resources for the fourth car right now, but she would like to get the discussions started so we could work towards it in 2023. The board assigned a task force to report back to the board their findings. The task force consists of Chief Harryman, Director Hiebert and Nate Herbeck.

## **COMMITTEE REPORTS**

### **Grant Committee (Gilmer)**

No update currently.

### **Bond Committee (Gilmer)**

No update currently.

### **Good of the Order**

None noted.

### **Executive Session**

None noted.

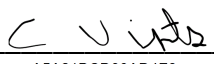
### **Future Meeting Dates**

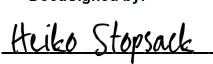
The next regular meeting will be August 25, 2022, at 3:00 pm at Goldendale Fire Station with Zoom option.

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**ADJOURNMENT**

There being no further business to come before the Board of Directors, Director McCray moved that the meeting be adjourned at 5:00 pm. Director Stopsack seconded the motion. The motion carried unanimously.

DocuSigned by:  
  
A5A21B0D00AD4F8  
Chair of the Board of Directors

DocuSigned by:  
  
1EB87DA756148B  
Secretary of the Board of Directors