

BOARD OF DIRECTORS

Klickitat County Emergency Medical Services District No. 1

August 30, 2023 – 3:00 p.m.

REGULAR MEETING MINUTES

A regular meeting of the Klickitat County Emergency Medical Services District No. 1 (KCEMSD1) Board of Directors was held on Wednesday, August 30, 2023, at 3:00 pm at the White Salmon Fire Station at 119 NE Church Ave in White Salmon, Washington with Zoom option. Director Charles Virts was the presiding officer. A quorum was present including Director Tony Gilmer, Director JJ McCray, and Director Dr. Alia Breon. All Directors noted they were able to hear and be heard over Zoom conferencing.

Also, present Erika Cooper, Finance Administrator, David Larson, Dave West, Katharina Larson, Nate Herbeck, and Suzie Gilmer, EMS Services. Director Jeff King, Klickitat County Emergency Management & EMS Ex-Officio. William Harryman, EMS Chief, was absent.

CALL TO ORDER

Director Virts called the meeting to order at 3:00 pm.

APPROVAL OF AGENDA & CONFLICT OF INTEREST DISCLOSURE

Director Gilmer made a motion to approve the agenda as written. The motion was seconded by Director McCray. The motion carried unanimously.

Director Virts continued by requesting disclosure from the Directors of any conflict of interest with items on the agenda. Director Gilmer said he was married to Suzie. He said he does not have a supervisory capacity and has not negotiated or participated in the collective bargaining agreement. He said he has made a motion and seconded a motion but is abstaining from voting where personal gain is possibly involved. There is a letter on file from the District's attorney regarding this potential conflict.

BUSINESS FROM AUDIENCE

None noted.

CORRESPONDENCE

None noted.

CONSENT AGENDA ITEMS

Director McCray moved to approve the Regular Meeting Minutes from July 26, 2023. The motion was seconded by Director Gilmer. The motion carried unanimously. The Finance Meeting did not meet so the Consent Agenda was tabled until next month.

ADMINISTRATIVE REPORTS

Financial Report

Erika reviewed the July 2023 financials.

Chief of EMS Operations Report

COVID: There is increased discussion about rising COVID-19.

Vehicles: The HGAC contract is completed. The price of the two ambulances is \$561,490.86. Ordering two now will ensure we have adequate vehicles with an anticipated replacement every two years. We will not pay for the ambulances until we take delivery in 2025.

Staffing: We had another Paramedic resign, Thomas Crumpacker's last day is August 28th. We are short one Paramedic so he has agreed to stay on as a Per Diem Paramedic. We are actively recruiting 3 Paramedics.

Vehicle Report

The vehicle report was provided. Director Virts asked that the report identify the chassis (Dodge, Ford, etc.) for the various ambulances.

Data/Run Report

The data run report was provided.

Director King said he attended the BOCC meeting yesterday. Their Consent Agenda Item #2 was a professional services agreement between Klickitat County Health Department and Brett Merle, an independent contractor, for the purpose of providing transportation services for clients to behavioral health services. The agreement was unanimously approved. Director King said this is the solution the County has come up with and hopefully that will start to help.

CONTINUING BUSINESS

- **KCIFA Report** – Bingen Fire now has 3 Certified EMTs. The district has applied for their Aid Service License.
- **Union Local Report** – The union is concerned about the shortage of Paramedics and the impact it has on the rest of the staff. Nate is currently working on some hiring and referral incentives to recruit more Paramedics.
- **Strategic Planning** – This will be on hold until we have a full board again.
- **Tuition Assistance** – Tabled until next meeting.

NEW BUSINESS

- **Adam Wagner’s board approval** – Tabled until BOCC holds their interview with Adam.
- **Dr. Alia Breon’s board approval** – Director McCray moved to approve Dr. Breon’s election to the board. The motion was seconded by Director Gilmer. The motion carried unanimously.
- **Interfacility Transfer Policy** – Director Virts reviewed the highlights of Interfacility Transfer Policy.
- **Purchase of Two New Ambulances** - Director Gilmer moved to approve the purchase of the two ambulances in the amount of \$561,490.86. Ordering the second one now will ensure we have adequate vehicles with an anticipated replacement every two years. The motion was seconded by Director McCray. The motion carried unanimously.

COMMITTEE REPORTS

Grant/Bond Committee (Gilmer)

Director Gilmer said he needs to get together with Nate to discuss an IT grant.

Executive Session

None needed.

Good of the Order

Director Virts stated that he would like to see more Directors try to attend the meetings in person.

Future Meeting Dates

The next regular meeting will be September 27, 2023, at 3:00 pm at Rural 7 Fire & Rescue Station at 327 W Brooks St, Goldendale, Washington with Zoom option.

ADJOURNMENT

There being no further business to come before the Board of Directors, Director Gilmer moved that the meeting be adjourned at 4:13 pm. Director Dr. Breon seconded the motion. The motion passed unanimously.

Chair of the Board of Directors

Vice Chair of the Board of Directors