

BOARD OF DIRECTORS

Klickitat County Emergency Medical Services District No. 1

September 27, 2023 – 3:00 p.m.

REGULAR MEETING MINUTES

A regular meeting of the Klickitat County Emergency Medical Services District No. 1 (KCEMSD1) Board of Directors was held on Wednesday, September 27, 2023, at 3:00 pm at the Rural 7 Fire & Rescue Station at 327 W Brooks St, Goldendale, Washington with Zoom option. Director Tony Gilmer was the presiding officer. A quorum was present including and Director Dr. Alia Breon and Director Adam Wagner. Director Charles Virts and Director JJ McCray were absent. All Directors noted they were able to hear and be heard over Zoom conferencing.

Also, present, William Harryman, EMS Chief, Katharina Larson, EMS Services. Director Jeff King, Klickitat County Emergency Management & EMS Ex-Officio. Erika Cooper, Finance Administrator, was absent.

CALL TO ORDER

Director Gilmer called the meeting to order at 3:00 pm.

APPROVAL OF AGENDA & CONFLICT OF INTEREST DISCLOSURE

Director Gilmer made a motion to approve the agenda as written. The motion was seconded by Director McCray. The motion carried unanimously.

Director Virts continued by requesting disclosure from the Directors of any conflict of interest with items on the agenda. Director Gilmer said he was married to Suzie. He said he does not have a supervisory capacity and has not negotiated or participated in the collective bargaining agreement. He said he has made a motion and seconded a motion but is abstaining from voting where personal gain is possibly involved. There is a letter on file from the District's attorney regarding this potential conflict.

BUSINESS FROM AUDIENCE

None noted.

CORRESPONDENCE

An invoice needed approval but a quorum was not available. Tabled until next meeting.

CONSENT AGENDA ITEMS

The Finance Committee did not meet so the Consent Agenda was tabled until next month. A discussion followed regarding consent agenda items.

ADMINISTRATIVE REPORTS

Financial Report

Erika was absent and the Finance Committee did not meet, therefore, financial reports were tabled until the next meeting.

Chief of EMS Operations Report

The Chief report was provided.

Vehicle Report

The vehicle report was provided.

Data/Run Report

The data run report was provided.

CONTINUING BUSINESS

- **KCIFA Report** – No update currently. The meeting is tonight.
- **Union Local Report** – A status update was given on union negotiations.
- **Strategic Planning** – This is on hold until we have a full board.
- **Tuition Assistance** – Tabled until next meeting.

NEW BUSINESS

- **Adam Wagner's board approval** – Tabled until we have a quorum.
- **Interfacility Transfer Policy** – There was a discussion on the interfacility transfer policy.

COMMITTEE REPORTS

Grant/Bond Committee (Gilmer)

This is on hold for the moment.

Executive Session

None needed.

Good of the Order

Director King suggested forming a System Status Management Review Committee, that would include 9-1-1 response, interfacility transfers, and anything else that affects our system's status management. The Committee would meet and report updates back to the board.

Future Meeting Dates

The next regular meeting will be October 25, 2023, at 3:00 pm at White Salmon Fire Station at 119 NE Church Ave in White Salmon, Washington with Zoom option.

ADJOURNMENT

There being no further business to come before the Board of Directors, Director Gilmer moved that the meeting be adjourned at 4:13 pm. Director Dr. Breon seconded the motion. The motion passed unanimously.

Chair of the Board of Directors

Vice Chair of the Board of Directors