

BOARD OF DIRECTORS

Klickitat County Emergency Medical Services District No. 1

February 28, 2024 – 3:00 p.m.

REGULAR MEETING MINUTES

A regular meeting of the Klickitat County Emergency Medical Services District No. 1 (KCEMSD1) Board of Directors was held on Wednesday, February 28, 2024, at 3:00 pm at the White Salmon Fire Station at 119 NE Church Ave in White Salmon, Washington with Zoom option.

Director Tony Gilmer was the presiding officer. A quorum was present including Director Tony Gilmer, Director JJ McCray, and Director Dr. Alia Breon. All directors in attendance noted they were able to hear and be heard over Zoom conferencing. Director Adam Wagner and Director Chuck Virts were absent.

Also, present William Harryman, EMS Chief, Suzie Gilmer, Katharina Larson, EMS Services, Chief Sarah Hancock, High Prairie Fire & EMS Ex-Officio. Erika Cooper was absent.

CALL TO ORDER

Director Gilmer called the meeting to order at 3:05 pm.

APPROVAL OF AGENDA & CONFLICT OF INTEREST DISCLOSURE

Director Dr. Breon made a motion to approve the agenda as written. The motion was seconded by Director McCray. The motion carried unanimously.

Director Virts continued by requesting disclosure from the Directors of any conflict of interest with items on the agenda. Director Gilmer said he was married to Suzie. He said he does not have a supervisory capacity and has not negotiated or participated in the collective bargaining agreement. He said he has made a motion and seconded a motion but is abstaining from voting where personal gain is involved. There is a letter on file from the District's attorney regarding this potential conflict.

BUSINESS FROM AUDIENCE

None noted.

CORRESPONDENCE

None noted.

CONSENT AGENDA ITEMS

Director Gilmer moved to approve the Regular Meeting Minutes from December 27, 2023. Also, to approve; December Accounts Payable in the amount of \$113,204.12. December electronic transfers in the amount of \$126,674.86. Bad Debt in the amount of \$31,468.12 and \$2,132.46 in Charity Care. The motion was seconded by Director McCray. The motion carried unanimously.

ADMINISTRATIVE REPORTS

Financial Report

Erika was absent. A financial review will take place at the next meeting.

Chief of EMS Operations Report

The Chief report was provided.

Vehicle Report

The vehicle report was provided.

Data/Run Report

The data run report was provided.

CONTINUING BUSINESS

- **KCIFA Report** –
- **Union Local Report** – Nate stepped down from his position. Katharina Larson is now the President of the Union. They will have elections next April.
- **Strategic Planning** – No update currently.
- **Interfacility Transfer Policy** – There was a discussion on interfacility transfers.
- **System Status Management Review Committee** – No update currently.

NEW BUSINESS

- **2024 Employment Agreement-Finance Adm** – Director Dr Breon motioned to approve Erika's employment agreement. Director McCray seconded the motion. The motion carried unanimously.
- **2024 Employment Agreement-Chief** – Director Wagner motioned to approve the Chief's employment agreement. Director McCray seconded the motion. The motion passed unanimously.
- **Levy renewal** – The District currently has a 6-year levy at 50 cents per 1,000. There was a discussion on what is needed for a permanent levy. Chief Harryman sent out information for the Board to review before the next meeting so we can solidify our plan.
- **Form Building Committee** – No update currently.

COMMITTEE REPORTS

Grant/Bond Committee (Gilmer)

This is on hold.

Executive Session

None needed.

Good of the Order

None noted.

Future Meeting Dates

The next regular meeting will be February 28, 2024, at 3:00 pm at the Rural 7 Fire & Rescue Station located at 327 W Brooks St, Goldendale, Washington with Zoom option.

ADJOURNMENT

There being no further business to come before the Board of Directors, Director McCray moved that the meeting be adjourned at 3:53 pm. Director Dr Breon seconded the motion. The motion passed unanimously.

Chair of the Board of Directors

Director