

BOARD OF DIRECTORS

Klickitat County Emergency Medical Services District No. 1

August 26, 2026 – 3:00 p.m.

REGULAR MEETING MINUTES

A regular meeting of the Klickitat County Emergency Medical Services District No. 1 (KCEMSD1) Board of Directors was held on Wednesday, August 26, 2026, at 3:00 pm at EMS Station 1, 1350 N Main Ave, White Salmon, WA, 98672. Also, via Zoom.

Director Don Williamson was the presiding officer. A quorum was present, including Directors Tony Gilmer, Ryan Kreps, Paul Smith, and Alia Breon. All Directors in attendance noted they were able to hear and be heard over Zoom.

Also present, EMS Chief Nate Herbeck, Finance Coordinator Kelsey Barnes, KCEMS employees Suzie Gilmler, Dave West, Katharina, Union President Beau Stalder, and Turner & Townsend Heery consultants Scott Perala and Heather Peck.

CALL TO ORDER

Director Williamson called the meeting to order at 3:00 pm.

APPROVAL OF AGENDA & CONFLICT OF INTEREST DISCLOSURE

Director Williamson requested a motion to approve the agenda as submitted. Director Gilmer made a motion to approve the agenda. Director Kreps seconded the motion. The motion carried unanimously.

Director Gilmer stated he is married to Suzie Gilmer, an EMT with the District. I do not have supervisory capacity and have not negotiated or participated in the collective agreement per the District's Bylaws section 9. I can and have made motions and seconded motions but abstain from voting where personal gain is possibly involved per Robert's Rules of Order. A letter is on file from the district's attorney, Brian Snure, regarding this potential conflict.

PUBLIC COMMENT

None.

CORRESPONDENCE

None.

TOWNSEND & HEERY UPDATE

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Scott Peralá of Townsend & Heery provided an update on the Broadway Building Project. The Request for Proposals (RFP) solicitation process has been completed, with five proposals received. The proposals were reviewed, and a shortlist of firms was selected for interviews.

Scott reviewed the upcoming project steps, including interviews and rendering development. He also provided a brief overview of the current project budget and concluded with a review of the anticipated project schedule.

CONSENT AGENDA ITEMS

Director Gilmer made a motion to approve the July 2026 Meeting Minutes, the July 2026 Consent Agenda, Accounts payable in the amount of \$149,134.89 and Electronic Transfers in the amount of \$505,638.31. No Bad Debt or Charity Care for the month of July. Director Williamson seconded the motion. The motion carried unanimously.

ADMINISTRATIVE REPORTS

Financial Report

Finance Coordinator Barnes presented the District's financial report prepared by DZA Accounting Consultants. She reported that the District had received \$383,396.40 in ambulance revenue for the month of July. Year to date, the District was \$329,505.88 under budget in revenue; however, this variance is not a concern at this time due to the difficulty of accurately projecting ambulance revenue throughout the year. Expenses were \$67,567.73 under budget. At approximately the midpoint of the fiscal year, the District's financial position remains stable.

Chief of EMS Report

Chief Herbeck presented the Chief's Report and provided updates on operations, fleet status, call volume, staffing, and other District matters.

Fleet Update:

Chief Herbeck reported 14,869 ambulance miles for the month of July, including 4,069 billable miles and 5,371 miles associated with System Status Management which includes canceled calls, refusals, and calls where no medical services were needed. Medic 1 remains out of service due to an inverter issue. The current plan is to remove the inverter from Medic 4 and install it in Medic 1 to determine whether this resolves the issue. The power load and power cot have been installed in the new Medic 7, which is expected to be placed into service within the next few days. The air conditioning unit in Medic 3 has also been repaired. An additional ambulance has been ordered and is expected to arrive early next year.

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Call Volume:

The District responded to 252 calls in July, bringing the year-to-date total to 1,531 calls, approximately 118 fewer calls than the same period last year. There were 43 interfacility transfers (IFTs). The District reported 124 minutes of Level 0 time associated with 911 calls and 595 minutes associated with IFTs for July. Year-to-date Level 0 totaled 1,832 minutes for 911 calls and 3,533 minutes for interfacility transfers.

Staffing:

The District is currently short of one paramedic. The position has been filled, and the new paramedic is expected to begin employment at the end of October. The District is also bringing on two new EMTs, as two current EMTs will be graduating from paramedic school and will spend several months shadowing paramedics.

Other Updates:

Chief Herbeck reported that the L&I claim is anticipated to be resolved by the end of October. He also reported that the District is working to establish an interlocal agreement with Yakima County.

CONTINUING BUSINESS

KCIFA Report – None.

Union Local Report – Still moving forward with negotiations in West Klickitat County.

Update on Transfer Policy – The meeting with Skyline and KVH Hospitals will be rescheduled the first week of September to get input and hear concerns about the policy from Hospital representatives.

NEW BUSINESS

Community Open Houses in White Salmon & Goldendale

Chief Herbeck provided an update on the District's upcoming community open houses in White Salmon and Goldendale. Tentative dates are Saturday, September 26, 2026, in White Salmon, and Saturday, October 3, 2026, in Goldendale. The open houses are intended to encourage greater community involvement, provide an opportunity for residents to meet District staff, and allow the public to tour and learn more about the District's current and new facilities.

Consider Approval of Resolution 2026-03 Budget for Broadway Building Project

The Board considered Resolution 2026-03, approving a \$2.2 million project budget allocation for the Broadway Building Project. Gilmer moved to approve Resolution 2026-03. Smith seconded the motion. The motion was approved.

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Consider Approval of Resolution 2026-04 Authorize Architectural Services

Consideration of Resolution 2026-04 was postponed until the next Board meeting to allow the selection committee additional time to interview the architectural firms and complete its review and selection process.

Consider Approval of Resolution 2026-05 Surplus Equipment

The Board considered Resolution 2026-05 to surplus Motorola batteries, chargers, and two laptops. Gilmer moved to approve the resolution, and Smith seconded the motion. Directors Breon and Williamson voted in favor of the motion. Director Kreps abstained. The motion was approved.

Consider Approval of Resolution 2026-06 Surplus Ambulance

The Board considered Resolution 2026-06 regarding the surplus of an ambulance. Gilmer moved to approve the resolution, and Kreps seconded the motion. The motion was approved unanimously.

Approve Chief EMS Performance Review

The Board considered approval of the Chief EMS Performance Review. Williamson moved to approve the performance review, and Gilmer seconded the motion. The motion was approved.

COMMITTEE REPORTS

Grant/Bond Committee

Chief Herbeck provided an update on potential grant opportunities for the District. He plans to contact state representatives regarding grant funding opportunities for the new building. He also reported that he has been in communication with the Health Department regarding a grant for which the District may qualify; however, the funds would be eligible for supplies and operational expenses rather than building-related costs.

GOOD OF THE ORDER

None.

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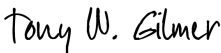
FUTURE MEETING DATE

The next regular meeting will be September 30, 2026, at 3:00 p.m. at KCEMS EMS Station 1 in White Salmon, WA and via Zoom.

ADJOURNMENT

The meeting was adjourned at 4:02pm.

Signed by:  91D49E4826E14EE...	10/1/2026
Approved Date	

DocuSigned by:  E0D0478A300A472...	10/9/2026
Attest Date	

Submitted by: Kelsey Barnes September 16, 2026